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**Executive Director Position**

Free Bikes 4 Kidz is a non-profit organization committed to collecting and repairing used bikes on a large scale. Partner groups then place the refurbished bikes with disadvantaged children and adults across the state. The result is healthier, happier kids – away from the screens.

**Responsibilities**

* Recruit, train and lead staff and volunteer activities
* Coordinate with partnering organizations for bike distribution
* Engage with sponsors, bike shops, media, and influencers
* Systematically track progress, measure successes, and ensure excellence
* Develop and execute strategic plans, marketing initiatives, and budgets

**Qualifications**

* Commitment to Free Bikes 4 Kidz mission and growing the organization
* Excellent communication skills; able to lead, develop and motivate others
* Confidence with public relations, government negotiation, and fundraising
* Ability to oversee a wide variety of projects simultaneously, meet deadlines
* Valid driver’s license; able travel to collection and repair sites